QEP Meeting Agenda
Tuesday, October 20, 2009

Reminders & Updates:
• Volunteers needed for:
  o VSITE Fall Faculty Meeting (Friday, October 30th from 2:00-3:00 p.m.)
  o Upcoming Focus Groups/Forums
• Update on QEP Conversations & Outreach
  o Faculty Senate (Kim & Rachel)
  o CVPA Townhall Meeting (Kim & Rachel)
  o CHSS & Psychology (Mills)
  o COS Undergraduate Coordinators (Kathy)
  o Who else?

General Discussion:
• Finalize prompts for focus groups/forums
  o Review prompts – revise questions – different ones for different audiences?
  o Would we like to collect something from groups at the conclusion of the different events? (e.g., a feedback form, a space for additional comments, a short survey, the option to leave contact information)
• Discussion about student learning outcomes
  o Which are most compelling for you? For your discipline/field of study?
  o What student learning outcomes would you like to add that are not there?
• Questions to ask during site visit to University of Houston?
  o What kinds of materials did they use for marketing and publicity?
  o At what stage did they develop a visual look for their QEP?
  o How did they begin their QEP – was it top-down or bottom-up? (question from 9/8 mtg)
• Continue discussion of AAC&U article, CUR article, and ASHE-Report book

Handouts:
• Agenda
• Focus Group Schedule & Volunteers

Homework!:
• Post a comment (or two!) on the QEP Café (masonqep.onmason.com) 😊

Next Meetings:
• Tuesday, November 3rd from 11:00-1:00 p.m. (Robeson Room – this may change)
  o Presentation re: NSSE data from Karen
• Wednesday, November 18th from 3:00-5:00 p.m. (JC Room 239A)