Updates:
- Reports back on feedback from colleagues
- Provost sent out QEP announcement and the blog has taken off! (over 100 hits!)
- The campus has been blanketed with QEP posters
  - See examples to take to your departments/offices

General Discussion:
- Discussion about adjusted spring timeline
  - Questions?
  - Review rubric for topic proposals to organize feedback
  - Comments and suggestions?
- Meeting options for January
  - Two 2-hour meetings in January before classes start?
  - One 4-hour retreat?

Handouts:
- Agenda
- Spring Timeline
- QEP Topic Proposal Rubric
- QEP Posters

To-Do (until we meet again in January!):
- Visit with your colleagues to discuss the QEP proposals and have them rank their top three choices
- Monitor the blog and comment as needed
- Send us your updates to qep@gmu.edu or post to the blog before our January 7th deadline
- Send us your completed rubrics for each of the proposals by January 7th
- Send your early-January and spring schedules to Shannon by 5:00 p.m. by Friday, November 21st