QEP Meeting Agenda
Wednesday, November 5, 2008

Updates:
- Reports about October visits to university meetings
- Feedback received at forums and lunches
- Expecting two more proposals that I know of…

General Discussion:
- Push for community feedback
  - We have about three weeks left until our Nov. 25th deadline!
  - Methods for getting feedback (emphasize more focused efforts)
    - We each commit to getting at least five people to leave feedback on the blog?
    - Interviews/conversations with names of critical faculty members using questions on website? Let’s make sure that the disciplines are broadly represented.
    - Additional lunches? Tables with laptops in the JC? Other ideas?
  - Each committee member needs to be represented in the comments section of the blog
    - Ask questions to facilitate discussion
    - Point out key aspects of the topics/proposals
    - Answer questions and respond to concerns from the Mason community
- Plan for writing second round of extended proposals
  - After we have narrowed down to the top 2-3 proposals, we’ll need volunteers to help write more extensive proposals over winter break
    - Determine components/sections/length
    - Stipend for writing/research
    - Should we involve a topic expert from Mason to help us develop and extend the top 2-3 proposals? (Gives us additional opportunity for community input)
  - Preparation for online survey in the spring
    - Student Voice? Survey Monkey? Others?
- Alumni representative (also current grad student) on the committee beginning in the spring

Handouts:
- Agenda
- List of critical faculty members
- Table of QEP Outreach/Awareness Meetings

Next Meetings:
- Wednesday, November 19th from 2:00-4:00 p.m., Robeson Room
- Friday, December 5th from 2:00-4:00 p.m., Robeson Room
- Monday, December 8th from 3:00-5:00 p.m., Robeson Room