QEP Meeting Agenda  
Tuesday, February 1, 2011

Announcements:
- Welcome back! 😊
- Introductions of Committee Members

Updates:
- SACS
- Printed copies of the final QEP are scheduled to be delivered tomorrow!
- Advertising and publicity
  - QEP visual identity
  - Website
  - Feedback on materials
- QEP video (Rick)
- Academic and research spaces (Sharon)

General Discussion:
- Review subcommittee charges
- Time to meet in subcommittees
  - Select coordinators
  - Develop a plan

Handouts:
- Agenda
- Subcommittee Assignments

Next Meetings:
- **Subcommittees:** Wednesday, February 16th from 11:00 a.m.-1:00 p.m.
  - *Potential meeting spaces:* Robeson Room or JC Meeting Room E
- **Full Committee:** Tuesday, March 1st from 12:30-2:30 p.m. **(Robeson Room)**