QEP Meeting Agenda  
Friday, April 3, 2009  

Reminders/Updates:  
- Updates from Exec Council and Academic Advising Expo  
- Process for topic selection…  
  - Mid-April: check in re: process, publicity, budgets?, etc.  
  - May meetings (5/1 and 5/8): review data and select topic  

General Discussion:  
- Any further comments re:  
  - White Papers for community  
  - Executive Summaries (these are what most folks will read)  
- Topic Selection Survey  
  - Any revisions to the language on the first page of the survey?  
  - We expect the survey to go live on Monday, April 6th  
  - Who gets hard copies of the survey?  
    - Department Chairs? Faculty?  
- Goal to make all website changes this weekend (Shannon will work her magic)  
- What publicity needs to happen next week? (April 6th)  
  - Schedule and venues for announcements, reminders, and M&M duty?  

Handouts:  
- Agenda  
- QEP M&Ms  
- Topic Selection Survey  
- All-UNIV announcement (ask to go out on Tuesday)  

Next Meetings:  
- Wednesday, April 15th from 2:00-4:00 p.m., Johnson Center, Room 239A  
- Friday, May 1st from 1:00-3:00 p.m., Robeson Room  
- Friday, May 8th from 2:00-4:00 p.m., Robeson Room