Updates:
• Reports about visits to university meetings

General Discussion:
• Logistics/Action Items
  o Volunteers to present at the Department of Global & Community Health faculty meeting?
    ▪ Monday, October 20th at 1:00 p.m. in SUB II, room 3
• Community Forum Planning
  o What will the forums look like? How should we structure them?
    ▪ Discussion-based; question and answer?
  o Should specific people, groups (e.g. student leadership organizations), or departments on campus be targeted for feedback?
  o Should we have separate forums for faculty, staff, and students? Or, should they be open?
  o When should the forums take place?
    ▪ First forum: Late October/early November to receive feedback on each of the proposed topics
    ▪ Second forum: Early/mid-February to discuss narrowed group of more extensive topic proposals
  o Rooms/campuses? How large a venue will we plan for?
  o Advertising/Publicity about upcoming community forums
    ▪ Review wishlist for publicity
    ▪ Invitation posted on the QEP website
    ▪ Buy an advertisement in the Broadside?
    ▪ Distribute flyers through campus mail?
• QEP Budget
  o What support do we need for academic units and/or faculty this year?
  o Consultant visit in late spring, once topic is determined?
  o What resources do you think you’ll need this semester or next? (e.g., binders, books, resources, etc.)?
• Timeline for QEP
  o November 19th & December 5th meetings: review feedback & determine final three topics
  o Start date for actual plan

Handouts:
• Agenda
• Wishlist for Publicity

Next Meetings:
• Wednesday, October 8th from 3:00-5:00 p.m., Robeson Room
• Tuesday, October 21st from 2:00-4:00 p.m., Robeson Room
• Wednesday, November 5th from 12:00-2:00 p.m., Research I, room 162