Updates:
- Reports about visits to university meetings
- Send around schedule for any additional visits

General Discussion:
- Logistics/Action Items
  - Finalize for website:
    - Topic Proposal Guidelines
    - Topic Evaluation Criteria
    - Team topic proposals
- Proposals
  - Discussion about revised proposals
    - Do the proposals have appropriately worded student learning outcomes?
    - Using Bloom’s taxonomy, are various levels of cognitive development represented in the student learning outcomes?
    - Do the proposed activities align with the goals of meeting/achieving the student learning outcomes?
    - Do the proposals follow the proposal guideline format?
    - Shall we include “Other Student Outcomes” section (e.g., following the lead of the Research and Creativity group)?
    - Shall we include a reference section?
    - Shall we put our names on the proposals?
    - Other concerns/issues?
  - Any feedback about working with our revised Proposal Guidelines?
    - Should we add an assessment criteria or category?
  - Any additional changes before the proposals are posted to the website at the end of the week?
- Community Forum Planning

Handouts:
- Agenda
- QEP: General Information
- Bloom’s Taxonomy

Next Meetings:
- Friday, September 26th from 1:00-3:00 p.m., Robeson Room
- Wednesday, October 8th from 3:00-5:00 p.m., Robeson Room